

Project Manager

Tectonic Infrastructure Inc. – Toronto, Ontario

We are a general contractor in the Greater Toronto Area. We have been in business since 1995 engaged in the construction of heavy civil infrastructure and site servicing across Ontario. We specialize in municipal road, sewer and watermain construction. Our current management team includes Professional Engineers and Certified Engineering Technicians. We are seeking an experienced individual to join our team as a Project Manager. We offer a competitive salary that is commensurate with experience, a performance bonus and excellent benefits. We are seeking an ambitious and highly motivated career minded individual. The position provides great opportunity for career growth and advancement to a Senior Management position within the organization.

Responsibilities:

- Accountable for overall control, direction, and progression of contract work; will be accountable for contract time, completion cost and overall project performance.
- Responsible for fostering and promoting a professional and co-operative relationship with the owner, the contract administrator and the design consultants.
- Responsible for coordinating the constructive effort with all of the stakeholders to a project; will be the primary point of contact for the Contractor; and will attend and lead all team meetings on behalf of the contractor.
- Will develop a detailed schedule for the project to identify the logical sequence of the work activities and to guide the construction effort.
- Will procure of all of the required labour, materials, equipment and services that will be incorporated into the work; will be responsible for identifying any key deliverables and for preparing purchase orders and subcontracts utilizing the Corporations standard forms.
- Will be responsible for identifying changes in the contract conditions and/or the proposed scope of the work and for conveying the strategies that are to be employed to effectively manage the required changes.
- Will visit the site as necessary to correspond with various team members, to review the job requirements, the progress of the work and the overall constructive effort; will implement changes to the plans and/or methods as may be necessary or practical.
- Will ensure that provisions are in place to ensure quality workmanship.
- Will ensure that accurate monthly progress payment applications are prepared and processed in a timely manner submitted with any necessary supporting documentation.
- Will see the project through to completion and will coordinate and administer any required warranty work.

Qualifications:

- College Diploma or a University Degree in Civil Engineering or a construction related field with a P.Eng. and/or CET designation preferred.
- Demonstrated 5+ years of proven experience in the road, sewer and water main construction sectors is preferred.
- Ability to work well under pressure and to manage several projects simultaneously.
- Ability to work well with others in a team environment.
- Effective communicator and negotiator.

Interested Candidates may submit their resume to careers@tectonici.com.